



YOUTH STUDENT RELEASE - The Muse Writers Center Online Learning

I, (Parent) Full Name _____ parent or acting legal guardian of
(Student) Full Name _____, understand that **The Muse Writers Center** may conduct online classes in which my child is registered.

INVITATIONS FOR ONLINE CLASSES & IDENTITY VERIFICATION:

I understand all online session invitation and/or recording files are to be sent from The Muse Writers Center (staff@the-muse.org, michael@the-muse.org, shawn@the-muse.org, anna@the-muse.org) or via email communication from approved teachers of The Muse Writers Center for each Muse online class. I understand online learning platforms may include Zoom, Skype, UberConference, or others. I agree to identify the approved Muse Writers Center teacher or staff member present at the beginning of each session.

Parents of Teen Writers: We recommend discussing with your student what you are comfortable with in how your student signs on to online learning sessions for Muse classes. We will do our best to copy parents on all emails regarding sign-on details for online learning. These invitations to join online sessions will only be sent from approved Muse teachers or staff members. Should any suspicious activity be detected, Have your student leave the class immediately and notify The Muse Writers Center via email: staff@the-muse.org or call: (757) 818-9880. **Parent Initial:** _____ **Student Initial:** _____

Parents of Young Authors: We recommend parents sign-on to online learning platforms for your child, identify the approved Muse Writers Center teacher, and then pass the computer over to your child. We also recommend staying with your child for the first 5 to 10 minutes of class in order to assist with any technical needs the user may have. We recommend you check-in on your student's class at least once more and then return at the end of class in order to see the approved Muse teacher end the class.

Parent Initial: _____

RECORDINGS AND COPYRIGHTED MATERIAL:

I understand that The Muse Writers Center may take photographs and/or video/audio recordings of online learning sessions. I understand these photos and/or short video clips may be used by The Muse Writers Center for future marketing purposes. I give **permission to record** my child during online learning sessions and understand any online session or class to be filmed **will be announced** by The Muse Writers Center or by approved teachers of The Muse Writers Center at the **beginning of each online session**.

The Muse Writers Center warrants that materials produced during its workshops, online classes, classes, and camps will be used for educational & promotional purposes and **will not be sold**.

I understand that a full recorded youth class will never be posted publicly on YouTube, or any public website by The Muse Writers Center. I understand that a recording of a class can be requested by **currently enrolled students only** by emailing their Muse teacher or staff@the-muse.org. I understand classes will be recorded for later viewing by enrolled who are not present or for such other purposes for which consent is given in writing.

***Teen Fellows Mentor Sessions & Peer Mentor Sessions:** If my student is a Teen Writers Fellow, I understand that scheduled and approved mentor sessions may be recorded for future reference only if agreed upon by both parties present. All mentor sessions require Muse staff approval and a Muse staff member must be present to verify the identity of each participant before the session begins.

I further understand that The Muse Writers Center owns all videos, recordings, and/or photographs made during The Muse Writers Center online classes, workshops, classes, and/or camps and that neither I nor my child may, without written permission from The Muse Writers Center, alter, distribute, sell, post on public websites, or copy those materials. I understand materials presented during online classes by Muse teachers are materials belonging to each specific teacher and may not be copied, sold, or distributed without written consent of the specific Muse Writer Center teacher.

PARENT/STUDENT DUE DILIGENCE:

I will respect the privacy of each student attending online sessions administered by The Muse Writers Center.

I understand if my child has behavioral issues during an online class, they may be muted, asked to turn off video, or to leave the online learning environment.

I agree to ensure that the background image that is viewable, and the background audio which is discernible in online classes is appropriate for young students.

I agree to practice due diligence in identifying the teachers representing The Muse Writers Center in all online learning sessions. I agree to discuss this due diligence with my child so we both understand what is appropriate in an online learning environment.

MUSE WRITERS CENTER DUE DILIGENCE:

I understand The Muse Writers Center will uphold the terms of this agreement for the safety of each student in the online learning environment.

I understand The Muse Writers Center will train each approved youth teacher to conduct online learning sessions.

I agree to contact The Muse Writers Center immediately, should any inappropriate, fraudulent or other intrusions occur in my child's online learning environment.

Anna Fitzgerald, Muse Program Associate: anna@the-muse.org, 347-625-7655

Michael Khandelwal, Executive Director: michael@the-muse.org, (757) 818-9880

Shawn Girvan, Program Manager, shawn@the-muse.org

Non-Urgent Notifications: staff@the-muse.org

WAIVER

In consideration of my child's involvement in online classes at **The Muse Writers Center**, I expressly agree and contract, on behalf of myself, my heirs, executors, administrators, successors and assigns, as follows:

- By the execution of this agreement, I accept and assume full responsibility for any and all injuries, damages (both economic and non-economic), and losses of any type, which may occur to my child resulting from or arising out of participation in online classes at The Muse Writers Center, and hereby fully and forever release and discharge The Muse Writers Center, its officers, directors, employees, and independent contractors, from any and all claims, demands, damages, rights of action, or causes of action, present or future, whether the same be known or unknown, anticipated, or unanticipated, resulting from or arising out of participation in online classes at The Muse Writers Center.
- I expressly agree to indemnify and hold harmless The Muse Writers Center against any and all loss, damage, claim, suit, liability, demand, cost and/or expense, paid or incurred by The Muse Writers Center, or asserted against any of them (including attorney's fees, court costs and disbursements) caused in whole or in part, by, or arising directly or indirectly out of my child's participation in online classes at The Muse Writers Center.
- This Release and Waiver shall be governed by, construed and enforced in accordance with, the laws of the State of Virginia, without giving effect to conflict of law principles.
- If any portion of the provisions of this Agreement is held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining portions shall not be affected. There shall be added automatically as part of this Agreement a provision as similar in terms to such illegal, unenforceable and/or invalid provision as may be possible and as will be legal, enforceable and valid.
- This Release and Waiver contains the entire understanding between the parties concerning the subject matter contained herein. There are no representations, agreements, arrangements or understandings, oral or written, between or among the parties hereto relating to the subject matter of this Agreement which are not fully expressed herein.
- The provisions of this Release and Waiver will continue in full force and effect even after the conclusion of my child's participation in any online course at The Muse Writers Center.

SIGNATURES

I am the parent/legal guardian of the child named above who is under 18. I have read and understood this document and voluntarily assume this risk for my child. I have read and fully understand the terms of this Release and Waiver and sign it freely and voluntarily with full knowledge of its contents. I agree to abide by and be bound by the terms and conditions of this Youth Student Release and Waiver.

Parent/Acting Legal Guardian, Full Name: _____

Minor Full Name: _____

Parent/ Acting Legal Guardian,
Signature _____ **Date** _____

E-mail _____

Phone # _____